

## NORTH LAKE SCHOOL DISTRICT NO. 14

Minutes of <b>Regular</b> Meeting: January 9, 2023
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The Board of Directors met publicly, on January 9, 2023 at 5:30 p.m. The purpose of this meeting was to conduct the business of the District and the meeting was open to the public and available remotely on Zoom by request.

**CALL to ORDER:** 2022-23 Board Chair Scott Duffner called the meeting to order at 5:37 pm

### **Pledge of Allegiance**

#### 1. **Roll Call of Board Members**

Scott Duffner:	Present
Mark Herinckx:	Present
Shane Forman:	<b>Absent</b>
Dwight Roth:	Present
Buck Church:	<b>Absent</b>

**Also Present:** Superintendent Gail Buermann, Principal Cameron Mitchem, VP / AD Jim Missel, Board Secretary Janet Waldron, and 2 patrons of the district

#### 2. **Review of the Agenda**

**Changes:** 6A. School Board Elections and

**Discussion:** No further discussion

**Motioned by:** Mark Herinckx,

Seconded by: Dwight Roth to approve the January 9, 2023 Agenda as presented.

**Vote:** Aye –3, Nay - 0, Absent - 2

**Result:** Motion Carries

#### 3. **Approval of the Minutes**

**Changes:** No changes made

**Discussion:** No further discussion

**Motioned by:** Mark Herinckx,

Seconded by: Dwight Roth, to approve the December 12, 2022 meeting minutes.

**Vote:** Aye –3, Nay - 0, Absent -2

**Result:** Motion Carries

#### 4. **Review of the Bills**

Bills are presented for Board Member review:

**Discussion:** No discussion

**Questions:** No questions

#### 5. **Public Comment:**

A. Leon Baker- Suggest American Flag be bought and displayed in the library.

#### 6. **New Business**

A. School Board Elections coming up. The filing deadline is March 16<sup>th</sup>, 2023. Applications cannot be submitted until February 4<sup>th</sup>.

**7. Superintendent's Report**

**A. Budget/Financial:**

**Speaker(s):** Gail Buermann

**Attachments:** A1, A2

**Reports:**

1. Enrollment/Registration Report:
2. Monthly Financial Report: Sara's financial report was presented.
3. Integrated Guidance update: Gail has assembled a team to do a needs assessment. We had our first meeting January 4<sup>th</sup>. The goal is to include a representational sample of staff, students and community members. Will review all academic data with this team and what we want our outcomes to be. The look at how to get there. The application is due to ODE by the end of March.
4. Annual audit: The Audit is complete but Sara found some errors that have not been corrected so we won't present it until February. This may conflict with the deadline of the SIA grant so we may need to call a special board meeting. We can hold the meeting by ZOOM

Discussion:

**ACTION(S):** No action items

**B. Maintenance/Facilities:**

**Speaker(s):** Gail Buermann

**Attachments:** None

**Reports:**

1. Sound System Update: It has been installed and was premiered at the basketball game last week.

**ACTION(S):** No action items

**C. Transportation:**

**Speaker(s):** Gail Buermann

**Attachments:** C1, C2

**Reports:**

1. Monthly Report: Gail went over the November report submitted by Jo Tuttle.
2. Jo Tuttle's Retirement: Jo has submitted her notice to First Student effective July 1, 2023

**Question:** Where are we at with the vans? Cameron is still getting supply chain issue reports from Ford.

**ACTION(S):** No action items

**D. Student Issues, Athletics/Activities:**

**Speaker(s):** Jim Missel

**Attachments:** None

**Reports:**

1. Athletic Director's Report:
  - a. Upcoming athletic schedule and updates: We started league play. We have some hurt wrestlers and had to cancel last week.
  - b. Student Issues – Trying to keep kids in class and 1<sup>st</sup> semester is coming up.

**E. Academics, Curriculum and Assessment:**

**Speaker:** Cameron Mitchem

**Attachments:** None

**Reports:**

1. Principal's Report:
  - a. Getting some prep work to make sure we are ready for the sign install with Carlsen Sign.
  - b. Ag Program is going to receive over \$14,000 from CTE grants which is more than any other Central Oregon school.
  - c. Sixth Grade class elections with Mr. Herndon's class to help. Parents were invited to listen.
  - d. Semi-formal dance this Thursday.
  - e. January 19<sup>th</sup> is the end of Semester

**F. Personnel/Human Resources:**

**Speaker(s):** Gail Buermann

**Attachments:** None

**Reports:**

1. Classified: None at this time
2. Confidential:
  - a. Grant and AP accounts assistant (0.15 FTE 6 hrs. per week)  
QUESTION: Should this be an ESD paid position?
3. Certified: None at this time
4. Administrative: None at this time
5. Extra Duty: None at this time

**ACTION(S):** No action items

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G. **School Board Business, Policy Update:**

**Speaker:** Gail Buermann

**Attachments:** G1a, G1b, G1c, G1d

**Reports:**

1. 2023-24 Draft Calendars
  - a. Calendar 1A
  - b. Calendar 1B
  - c. Calendar 1C
  - d. Calendar 1D
2. Attendance Policy update: School truancy issues. The county should hold off on issuing citations until we get clarification from the state on the senate bill \_\_\_\_\_

**ACTION(S): No action Items**

H. **Upcoming events/dates:**

As presented

8. **Executive Session** None at this time

**Time Called:**

**Motioned by:**

**Seconded by:**

ORS 192.660 (2)(?)

Resume OPEN SESSION time:

**ACTION:** No action items

9. **Unfinished Business:**

SEI Filing reminder

10. **Questions and Comments from Board Members:**

11. **Future Agenda Items**

A. Possible Special Meeting January 23<sup>rd</sup> at 5:30 PM

B. February Board Meeting 2/13/2023 at 5:30 PM – (Supt evaluations during Exec session)

12. **Adjournment**

No further business presented; the meeting adjourned at 6:47 p.m.

ATTEST:

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*Scott Duffner,* Board Chairman

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*Janet Waldron,* Board Secretary

**Minutes approved at the 2/13/23 Board meeting**